

MAY 11 2018



**COPY**

**Approved**

**REQUEST FOR AGENDA PLACEMENT FORM**

**Submission Deadline - Tuesday, 12:00 PM before Court Dates**

**SUBMITTED BY: Ralph McBroom**

**TODAY'S DATE: May 1, 2018**

**DEPARTMENT: Purchasing**

**DEPARTMENT HEAD: Ralph McBroom**

**REQUESTED AGENDA DATE: May 11, 2018**

**SPECIFIC AGENDA WORDING: Consider and award RFP 2018-807 Printing and Mailing of the Johnson County Tax Statements to Laser Printers and Mailing Services effective July 1, 2018 through June 30, 2019 with an option to renew for four (4) additional one (1) year periods.**

**PERSON(S) TO PRESENT ITEM:**

**Ralph McBroom C.P.M.**

**SUPPORT MATERIAL: (See attached)**

**TIME: 5 min**

(Anticipated number of minutes needed to discuss item)

**ACTION ITEM: X  
WORKSHOP**

**CONSENT:  
EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY:**

**AUDITOR:**

**PERSONNEL:**

**BUDGET COORDINATOR:**

**IT DEPARTMENT:**

**PURCHASING DEPARTMENT:**

**PUBLIC WORKS:**

**OTHER:**

**\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\***

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

**RFP 2018-807: Printing/Mailing Project of Tax Statements for Tax Assessor-Collectors Office  
Recap Sheet**

	<b>Vendor 1</b>	<b>Vendor 2</b>	<b>Vendor 3</b>	<b>Vendor 4</b>
<b>Vendor</b>	Laser Printers and Mailing			
<b>Address</b>	San Antonio, TX			
<b>Tax Statement Processing</b>	\$115.00 per 1000			
<b>#10 Window Envelopes</b>	\$ 24.00 per 1000			
<b>#9 Return Envelopes</b>	\$24.00 per 1000			
<b>Flyer</b>	\$25.00 per 1000			